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| P.O. Box 1595 US HWY 33 East Glenville, WV 26351 Phone: (304) 462-5741 Fax: (304) 462-8670 |  |
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| APPLICANT INFORMATION | | | |
|--|------------------------|--|------------------|
| Last Name: | | First: | M.I.: Date: |
| Street Address: | | Apartment/Unit # | |
| City: | | State: | Zip Code: |
| Phone: (H) (C) | | E-mail: | |
| Date Available: | Social Security Number | | Desired Salary |
| Position Applied for | | | |
| Are you a citizen of the United States? YES NO | | If no, are you authorized to work in the U.S? YES NO | |
| Have you ever worked for this company? YES NO | | If so, when? | |
| Have you ever been convicted of a felony? YES NO | | If yes, explain. | |
| | | | |

| EDUCATION | | | |
|--------------|-----|-----------------------------|---------|
| High School: | | Address: | |
| From: | To: | Did you graduate? YES NO | Degree: |
| College: | | Address: | |
| From: | To: | Did you graduate? YES NO | Degree: |
| Other: | | Address: | |
| From: | To: | Did you graduate? YES NO | Degree: |

| REFERENCES | |
|---|---------------|
| <i>Please list three professional references.</i> | |
| Full Name | Relationship: |
| Company: | Phone: |
| Address: | |
| Full Name: | Relationship: |
| Company: | Phone: |
| Address: | |
| Full Name: | Relationship: |
| Company: | Phone: |
| Address: | |

| PREVIOUS EMPLOYMENT | | | |
|---|---------------------|---------------------|--|
| Company: | | Phone: | |
| Address: | | Supervisor: | |
| Job Title: | Starting Salary: \$ | Ending Salary: \$ | |
| Responsibilities: | | | |
| From: | To: | Reason for leaving: | |
| May we contact your previous supervisor for a reference? YES NO | | | |
| Company: | | Phone: | |
| Address: | | Supervisor: | |
| Job Title: | Starting Salary: \$ | Ending Salary: \$ | |
| Responsibilities: | | | |
| From: | To: | Reason for leaving: | |
| May we contact your previous supervisor for a reference? YES NO | | | |
| Company: | | Phone: | |
| Address: | | Supervisor: | |
| Job Title: | Starting Salary: \$ | Ending Salary: \$ | |
| Responsibilities: | | | |
| From: | To: | Reason for leaving: | |
| May we contact your previous supervisor for a reference? YES NO | | | |

| MILITARY SERVICE | |
|-----------------------------------|--------------------|
| Branch: | From: To: |
| Rank at Discharge: | Type of Discharge: |
| If other than honorable, explain: | |

| DISCLAIMER AND SIGNATURE | |
|---|-------|
| I certify that my answers are true and complete to the best of my knowledge. | |
| If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. | |
| Signature: | Date: |